

Middle Tennessee Public Purchasing Association Minutes of the January 15, 2009 Chapter Meeting



President Brian Wilcox called the meeting to order at 11:55. The meeting began with Brian wishing everyone in attendance a Happy New Year and thanking NES for offering MTPPA meeting space.

VP of Programs David Friedlander introduced the January guest speaker, Metro Nashville's Internal Auditor Mark Swan, CPA, CIA. Mr. Swan discussed how his department was created by Metro as well as gave an overview of how Internal Audit functions. He explained what his department does for Metro. He emphasized that safety areas are addressed first and foremost with processes of these departments being audited. He stated a goal of his department is to enhance integrity, accountability and responsibility.

Following the speaker, Brian continued the meeting by requesting approval of the November and December minutes. A motion to approve was made by Amanda Cochran and was seconded by Mike Spore. Motion was approved with a noted edit of a typo.

Brian then asked for approval of the November and December Treasurer's Report as submitted. These were both approved by a unanimous vote with Curry Corder making a motion and Pat Edwards offering a second.

Committee Reports were then requested and are as follows:

VP of Programs: David Friedlander reported that speakers are being lined up for the rest of the year with some noted names as hopefuls. Hopeful speakers include Mayor Karl Dean as well as Jeff Gossage, CPPB who is the Director of Metro Purchasing.

Professional Development: Amanda Cochran asked for suggestions regarding the classes MTPPA membership would be interested in taking to further their professional development.

Membership: Ken Hackett asked for ideas to reach out to other government agencies' purchasing departments. He also stated he plans on obtaining the outreach database from Stephen Yates as well as obtaining the Directory of Membership previously updated by Paula Cole.

Secretary: Casandra Swan reported that the MTPPA website will have further updates before handing the publishing duties over to Angie McDonald. Also, an attendance sheet was passed around for signature.

Treasurer: Sondra Howe reported the new invoice for MTPPA 2009 dues is available. In 2008 MTPPA had 77 members. The deadline to pay membership dues is in July. She congratulated Randy Cannon for being the first to pay his 2009 dues. She then reported the 2008 books have been turned over for audit and thanked Curry Corder for providing staff to conduct this internal audit. The audit report is due back at the end of January and will then be forwarded to NIGP.

Committee Chairs were agreed upon and are as follows:

Photographer/Webmaster: Angie McDonald

Purchasing Month: Angie McDonald

Audit Committee Chair: Curry Corder

Nominating Committee: Stan Melton

Special Events Committee: Helen Crowley

New committees were suggested and include one to focus on whether the chapter should and could offer a new NIGP program for private sector contractors involved in public procurement called the Government Contractor Certificate (GCC) Program. The GCC program is designed specifically to provide an in-depth overview of public sector purchasing at each level of the government including Federal, State and Local. The thought is that MTPPA could offer this program as a way to provide another revenue source for the chapter.

Other business addressed:

Curry Corder reported the MTPPA 501 3C status is moving along and is currently with the chapter relation's manager at NIGP. Curry and Sondra Howe will submit to IRS for MTPPA's tax-exempt status.

Angie McDonald requested the 2009 officers stay after the meeting for a picture to be posted on the MTPPA website.

Brian adjourned the meeting at 12:50.

Respectfully submitted,

Casandra Swan, CPPB
MTPPA Secretary