

Minutes of the Middle Tennessee Public Purchasing Association

February 19, 2009



President Brian Wilcox called the business meeting to order at 12:00. The meeting began with Brian asking if there were any first time visitors or guests other than the speaker and her visitors. James Lee with Metro Purchasing was introduced as a new member.

VP of Programs David Friedlander introduced the February guest speaker, Michelle Lane, Program Director for Metro's Disadvantaged, Minority and Small Business Program. She explained how her department promotes procurement to increase purchases from minorities and small business. She stated benchmarks are set and then achieved to promote equal opportunity.

Following the program, Brian began the regular business meeting by requesting approval of the January 15 chapter meeting minutes. A motion to approve was made by Curry Corder and seconded by Randy Gannon. Motion was approved.

Brian then asked for approval of the Treasurer's Report dated February 17 as submitted. The treasurer's report was approved with a motion by Randy Gannon and seconded by Stan Melton.

Officer Reports were requested and are as follows:

VP of Programs: David Friedlander reported a possible speaker for next month.

Professional Development: Amanda Cochran announced that the NIGP Class for March will be on 3-16 and 3-17. The class is the "Fundamentals of Leadership and Management". Anyone interested in taking the class should contact her. The cost of the class is \$360.00 for members and \$500.00 for non-members.

Membership: Ken Hackett was not present.

Secretary: Casandra Swan requested all in attendance be sure to sign the attendance sheet being passed around the meeting.

Treasurer: Sondra Howe reported MTPPA dues are \$20.00 for 2009. She had invoices at the meeting if anyone required an invoice for dues payment. To date seventeen members had already paid their dues. She had the receipts on hand for the seventeen members that had already paid their dues.

Committee Chairs Reports were requested and are as follows:

Purchasing Month Chair/ Webmaster/Photographer:

Angie McDonald announced that she and David are working on purchasing month ideas.

Chapter Awards:

Audit Committee Chair: Curry Corder announced the 2008 audit report is ready to present and thanked Taronda Frierson with Metro Public Schools for her auditing services. He also announced that MTPPA's group exemption or 501 3 C status is prepared for submittal. The report will be submitted by the March 1st deadline. Brian noted to all that compared to last years audit MTPPA was doing considerably better and thanked Sondra Howe for her work as Treasurer as well as her positive response to the auditors suggestions in bookkeeping. Specifically this comment was in reference to findings regarding original check copies versus duplicate check copies that are kept in the MTPPA Treasurer records.

Nominating Committee: Stan Melton announced that the nominating committee will consist of Pat Edwards of Metro, Darin Anderson of NES and himself as Chairman

Special Events Committee: Helen Crowley was not present.

Other or old business to be addressed included:

Brian requested all present whether a veteran or newer MTPPA member to consider serving on a committee or chairing a committee. The available committees include programs, professional development, membership, purchasing month, chapter awards, audit committee as well as special events.

Angie McDonald presented a fund raising idea that is a MTPPA cookbook. She stated that this fund raising idea is a nine to ten month project and asked if anyone were interested in this suggestion.

Mike Spore handed out Certificates of perfect attendance for 2008 to Darin Anderson and Brian Wilcox.

Brian asked the group how the economy was effecting the various purchasing departments represented to which there was a lot of discussion. This discussion included responses from persons at the Metro Public School Board, the State of TN, the Metro Government, the Metro Nashville Airport and the City of Franklin. The recap of this discussion is that all groups represented are feeling the pinch of a downturned economy and that there are good opportunities presently for best pricing regarding purchasing.

Brian adjourned the meeting at 1:10.

Respectfully submitted.

Casandra Swan, CPPB
MTPPA Secretary